

How to Measure a Binder

Measuring a binder correctly ensures your pages fit smoothly and the binder operates properly. Use the guide below to determine ring size, sheet capacity, and overall fit.

1. Measure the Paper Size

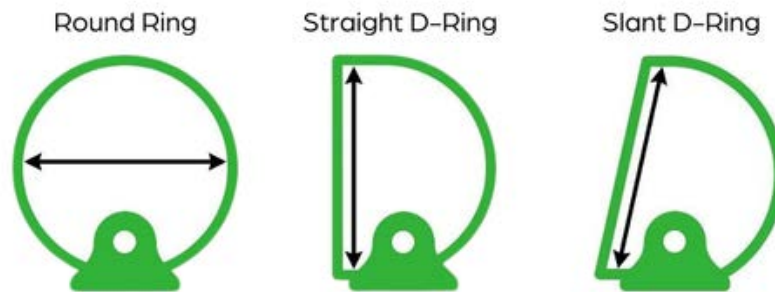
First, determine the size of the paper you are storing (e.g., Letter 8.5" x 11"). Binder covers are made slightly larger than the paper so pages align cleanly inside.

2. Measure the Ring Size (MOST important)

Binder sizes are based on the ****ring measurement****, not the spine width. Measure the inside diameter for round rings or the inside vertical height for D rings:

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The capacity of a loose-leaf binder is based on the inside diameter of the rings of the binder, not the width of the spine. Please refer to the diagram below.



3. Determine Sheet Capacity

Ring size determines how many pages a binder can hold. Larger rings provide more capacity.

Binder Sheet Capacity Chart

| Round-Ring | | D & Slant-Ring | |
|-----------------------|-------------------------|-----------------------|-------------------------|
| 5 inches 850 pages | 2 inches 400 pages | 5 inches 950 pages | 2 inches 480 pages |
| 4 inches 700 pages | 1.5 inches 350 pages | 4 inches 700 pages | 1.5 inches 350 pages |
| 3 inches 550 pages | 1 inch 200 pages | 3 inches 600 pages | 1 inch 220 pages |